

## Privacy Notice – Active Calderdale

Calderdale Council of Town Hall, Crossley Street, Halifax, HX1 1UJ is registered with the information Commissioners Office (ICO) under the provisions of the Data Protection Act 2018. The Council takes its responsibilities under the Act very seriously.

Active Calderdale's vision is for everyone in Calderdale to be active in any way that they choose, and that everyone feels happier, healthier, more connected, and more confident as a result. This notice explains how any personal information you have given the Council in respect of any Active Calderdale public consultation will be processed.

### The type of personal information we will collect:

The following information may be collected from you dependent upon the survey type, if you choose to give it:

- Name and contact details
- Address/Postcode
- Age band, sex, gender and ethnicity
- Employment status
- If you have a long-term health condition
- Details of levels of physical activity
- Details of personal/mental wellbeing levels

### Why we collect and hold this information

- So that the Active Calderdale Team can contact you in respect of completed surveys or other correspondence and to enable any future involvement in the project if consented to
- To measure and understand the impact of the work Active Calderdale is doing
- To find out the physical activity levels of residents in Calderdale and/or to help our understanding of attitudes and behaviours and meet people's needs
- For the planning the provision of future services as part of the Active Calderdale strategy
- To administer prize draws if applicable

### Sharing your personal data

Your personal information will not be shared with any external organisations. We will never share your information with third parties without your consent unless the law allows us to do so.

### The lawful basis for the processing your data

- Article 6(1)(a) and 9(2)(a) – your explicit consent to process the information for the purposes stated.
- Article 6(1)(b) – processing is necessary for the performance of a contract to which the data subject is party (in respect of administering any prize draw applicable)

### Retaining your personal information

Your personal data will be kept in an identifiable format for a maximum of two years from the date of closure of the survey, or until such time as the data is reviewed by us or removed at your request.

### Your rights

## Public Health

The GDPR provides the following rights for individuals. Not all rights are absolute and therefore will only apply in certain circumstances:

1. The right to be informed
2. The right of access
3. The right to rectification
4. The right to erasure
5. The right to restrict processing
6. The right to data portability
7. The right to object
8. Rights in relation to automated decision making and profiling.

Please contact [ActiveCalderdale@calderdale.gov.uk](mailto:ActiveCalderdale@calderdale.gov.uk) if you wish to withdraw your consent or make a request to exercise your rights.

You have the right to complain to the Data Protection Officer if you feel that your data has not been handled in accordance with the law. The Council's Data Protection Officer is Tracie Robinson and can be contacted at [information\\_management@calderdale.gov.uk](mailto:information_management@calderdale.gov.uk)

You also have the right to lodge a complaint with the Information Commissioner's Office at [www.ico.org.uk](http://www.ico.org.uk)